

SEVAYATAN SIKSHAN MAHAVIDYALAYA

A Govt. Sponsored College

Established in 1959



(Affiliated to VU & WBUTTEPA and Recognized by the NCTE: Letter No. ERC/7-87.6(1). 3/2008/11885)
Revised Letter No. - ERC/NCTE/(APE00720)/B.Ed.(Revised Order)/2015/32494, Dtd. 30-05-2015.

P.O.: Sevayatan, Dist. - Jhargram, PIN 721514:: **WBUTTEPA Code No. 16024**

E-mail: ssmahavidyalaya@yahoo.co.in Web: www.ssmahavidyalaya.ac.in

Ref. No. :-----

Date:-----

6.3.2 Percentage of teachers provided with financial support to attend seminars/conferences/workshops and towards membership fees of professional bodies during the last five years

Institutional Policy document on providing financial support to teachers

Coordinator
Internal Quality Assurance Cell
Savayatan Sikshan Mahavidyalaya
Sevayatan: Jhargram: 721514

Principal
Sevayatan Sikshan Mahavidyalaya
(A.Govt.Sponsored College)
Sevayatan::Jhargram-721514
West Bengal

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6.3.2. Policy Documents for financial supports:

- ❖ Amendment in the leave rules of the employees.
- ❖ Teacher should clearly mention objectives and purpose in which ground they claim for the financial assistance.
- ❖ **Eligibility criteria:**
 - a) Year of service
 - b) Performance of the teacher.
 - c) Programme of specification.
- ❖ **Types of financial supports:** - 50% of the course fees provided to the teacher.
- ❖ **Application Process:** Teacher should apply for financial support in proper channel and includes required information and documents.
- ❖ **Review and approval process:** Application will be reviewed by the review committee or by the Principal.
- ❖ **Allocation of funds:** Funds will be allocated among eligible teachers. Teachers will be receive funds within specific time frame.
- ❖ **Reporting requirements:** Teachers will be submitted their report after completion of the course.
- ❖ **Budgetary consideration:** College should plans to budget for sustain the financial support programme.

❖

Co - ordinator

Internal Quality Assurance Cell (IQAC),
Sevayatan Sikshan Mahavidyalaya

Principal
Sevayatan Sikshan Mahavidyalaya
(A.Govt.Sponsored College)
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